

# NEA ESP

## LEADERS FOR TOMORROW

### *CANDIDATE APPLICATION FORM*



Name: \_\_\_\_\_

Submission Date: \_\_\_\_\_

Applications for the 2012-2013 NEA ESP Leaders for Tomorrow program are now available. The first session will be held July 18-23, 2012 in Minneapolis, MN. The second session will be held November 8-11, 2012 in Washington, DC, and the third session (which includes attendance to the NEA ESP National Conference) will be held March 3-10, 2013 in Louisville, KY.

Attached are the application and a detailed overview of Leaders for Tomorrow, as well as qualifications for potential applicants. **Please note that all applicants must have a letter of acknowledgement signed by the State Affiliate President or Executive Director.** This letter is not an endorsement of the candidate, but rather an acknowledgement by state affiliate leadership that they are aware of who is applying. No applications will be accepted without this acknowledgement letter.

Leaders for Tomorrow is open to any NEA ESP member – from K-12 and Higher Education – who is currently an ESP member and who has been an NEA member in good standing for at least the last three years. In order to ensure that there is a strong pool of applicants, please assist us in distributing this information to all ESP members in your state. Also, please provide copies of the application and Leaders for Tomorrow description to all interested candidates. Information about Leaders for Tomorrow will be posted on NEA.org as well as on the ESP Listserv. However, communication at the state affiliate level is critical in getting the word out to all interested candidates.

Please feel free to contact program coordinator Lisa Connor ([Lconnor@nea.org](mailto:Lconnor@nea.org)) if you have any questions or need additional information. Thank you in advance for your assistance.

# NEA ESP

## Leaders for Tomorrow

### Terms and Conditions for Acceptance

#### What is NEA ESP Leaders for Tomorrow?

NEA Leaders for Tomorrow program is a three session training process held over an eight month period that is open to dues paying NEA ESP members who meet the program's eligibility requirements. Candidates must be nominated for the program and have their application acknowledged and signed by their state Association.

#### NEA ESP Leaders for Tomorrow Eligibility Requirements

- Must be current NEA ESP member
- Must have been NEA member in good standing for the past three years
- Must complete application form and submit by the deadline
- Must commit to participate fully in all three sessions
- Must commit to utilize my new skills in my Association

#### Why Leaders for Tomorrow?

Leaders for Tomorrow will train both current and future leaders in leadership attitudes, skills and knowledge that will enhance their ability to be a visible, vocal advocate at the local, state and national levels of the NEA.

#### What will I learn?

The program is broken into eleven modules: Self Awareness and Self Management, Risk Taking and Change, Assertiveness, Communication, Resilience and Coping Skills, Political Activism, NEA Governance and Structure and Trade Unionism, Presentation Skills, Organizing, and Effective Meeting Skills. Participants in the program will:

- Identify personal strengths and weaknesses and learn how to utilize them as a leader
- Build skills in areas such as communication skills, organizing and recruitment, team building and presentation skills
- Learn how to use the structure, resources, culture and work of NEA effectively as a leader
  - Learn how to engage members in politics
  - Learn the history and importance of trade unionism
  - Learn how to run an effective meeting
  - Learn how to use the art of powerful questions
- Identify their risk taking style and risks leaders face
- Learn internal and external organizing skills
- Learn how to communicate effectively and how to make a presentation.

#### What kind of time commitment and resources does NEA ESP Leaders for Tomorrow require?

There are three training sessions over an eight month period

July 18-22, 2012, Minneapolis,, MN (Tentative)  
November 8-11, 2012 Washington, DC  
March 3-10, 2013 Louisville, KY, includes attendance to the NEA ESP  
National Conference.

All participants are fully funded as allowed under the NEA travel guidelines, including transportation, lodging, meals and substitute pay or salary reimbursement, including attendance to the ESP conference.

What happens if I cannot attend all three sessions?

We understand that personal and professional emergencies can arise, however, it is expected that selected candidates will attend all sessions completely except in cases of an emergency. Nominees who are selected must complete the entire first session in order to attend the two subsequent sessions. If an emergency arises, Leaders for Tomorrow participants commit to notifying the NEA ESP program as soon as possible.

I have read and agree to all terms and conditions.

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

NEA ESP  
Leaders for Tomorrow

CANDIDATE APPLICATION FORM

Candidates must **complete** and submit this application packet and return to the NEA c/o:

Lisa Connor  
Program Coordinator  
NEA ESP Leaders for Tomorrow  
1201 16<sup>th</sup> St. NW, Suite 410  
Washington, DC 20036  
[Lconnor@nea.org](mailto:Lconnor@nea.org)  
(202) 286-0592  
(202) 822-7624 (Fax)

**Forms must be received no later than Friday, April 6, 2012.** Please note that all applications must be typed. Emailed and faxed copies will be accepted but must be followed by a hard copy to be mailed in.

Please do not use abbreviations or acronyms in your application.

Name

Gender  Male  Female

Ethnicity  American Indian/Alaska Native  Black  Hispanic  Caucasian

Asian  Native Hawaiian or other Pacific Islander  Multiple Races

Other Racial or Ethnic Minority

Home Mailing Address

City/State/Zip

Phone (Worksite)

Phone (Home)

Phone (Cell)

Email (Worksite)

Email (Home)

School/Worksite

Job Family (please check one)

Paraprofessional  Security  Clerical  Skilled Trades  Transportation

Health & Student  Food Service  Technical Services  Custodial & Maintenance

What is your Job Title?

What is the name of your Local?

How many members are in your Local?

How many of those members are Education Support Professionals?

Number of years employed in public education

Number of years a member of my local association

Name of UniServ Director

Email Address of UniServ Director

Phone Number of UniServ Director

I commit to attend all 3 training sessions  Yes  No

I meet the eligibility criteria and, if chosen, I agree to the terms of participation.  Yes  No

What roles and responsibilities do you currently have or have you had in the past in your local Association?

What roles and responsibilities do you currently have or have you had in the past in your state Association?

What roles and responsibilities do you currently have or have you had in the past in your national Association (NEA)?

Why did you get involved in your association?

Why do you want to participate in NEA ESP Leaders for Tomorrow?

How do you envision your participation in NEA ESP Leaders for Tomorrow sessions strengthening your leadership skills?

What strengths and positive qualities do you bring NEA ESP Leaders for Tomorrow?

Identify two (2) leadership skills you would like to enhance and why.

Participants in the program are required to identify and work with a mentor. Who do you look up to or see as a mentor/role model in your union/association work and why?

Have you participated in the NEA Higher Education Emerging Leaders program?

Where do you see yourself ten (10) years from now?

In your own handwriting on a separate sheet of paper, please share with us what your association leadership goals are in the next three to five years.

nea esp  
leaders for tomorrow

candidate Nomination form

Please submit three Candidate Nomination forms with your application. Our preference is to have one form from your UniServ Director however, this is not mandatory.

Name of Nominator

Position

Mailing Address

City/State/Zip

Phone (Worksite)

Phone (Home)

Email (Worksite)

Email (Home)

Candidate You Are Nominating

Has the nominee ever held an elected association office (local, state or national)?

Yes

No

If yes, what office?

Describe the nominee's involvement in the Local, State and/or National Association.

Why do you think the nominee is a good candidate for NEA ESP Leaders for Tomorrow (skills, experience, personal qualities, training, etc.)?

How will the nominee's participation in NEA ESP Leaders for Tomorrow contribute to his/her future Association work?

Is there anything else you want to share with us regarding this person's candidacy?

State affiliate submission acknowledgement form

All candidates must have either the **state president or executive director** of their Association acknowledge their candidacy by filling out this form. Applications will not be accepted unless this form is completed. This form is not a nomination it is only an acknowledgement that a member is applying for the NEA ESP Leaders or Tomorrow program.

Name of Candidate

Officers Name

Title

Mailing Address

City/State/Zip

Email Address

Telephone Number

Signature \_\_\_\_\_

Date \_\_\_\_\_

## Application Submission Checklist

Terms and Conditions Sheet

Completed Application

Handwritten Page Explaining Your Leadership Goals

Three Candidate Nomination Forms

State Affiliate Acknowledgement Forms